



Crofters Food Ltd.  
470 Oastler Park Drive, Seguin, ON P2A 2W8

Crofters is growing and we are seeking an energetic, reliable & flexible team player to join our Team. Here's your chance to join a highly skilled team of professionals at one of North America's pioneering brands in the organic food movement! Crofters Food Ltd, known in the grocery aisles as Crofters Organic Fruit Spreads, is the leading manufacturer of organic jams, jellies and fruit spreads in North America. Headquartered in picturesque Parry Sound, Ontario, about two hours north of Toronto, we manufacture a vast array of fruit-based spreads sold in stores across Canada, the United States, and select international markets. From the way we source our fruit, to the way we carefully manufacture our products using forward-thinking sustainable processing techniques, to our innovative, health-conscious formulations, every aspect of our operations receives the care and attention they deserve. A small but mighty team, with the support of a US based private equity firm, join us as we look to aggressively scale our business on our mission to become one of the leading organic food brands in North America.

#### **Position Overview: Custodian Grounds Maintenance Worker**

The **CUSTODIAN/GROUNDS MAINTENANCE WORKER** is responsible for maintaining the cleanliness, orderliness, and safety of a facility's interior and exterior spaces. This role involves performing custodial tasks, such as cleaning and sanitizing various areas, as well as conducting routine maintenance of outdoor grounds to ensure a safe and aesthetically pleasing environment.

You will work in coordination with the Maintenance Manager, Maintenance Coordinator, and in conjunction with the Quality Control and Food Safety Managers.

The duties and responsibilities of **CUSTODIAN/GROUNDS MAINTENANCE WORKER** will be as follows:

#### **General Responsibilities:**

1. Be familiar with and have regard for HACCP, GMP (Good Manufacturing Practices), Food Safety, Food Security, Organic Certification, Standard Operating Procedures and all other applicable regulatory and company programs and policies.
2. Clean and sanitize restrooms, common areas, offices, and other designated spaces on a regular basis.
3. Sweep, mop, vacuum, and/or scrub floors as needed to maintain cleanliness.
4. Empty trash bins and replace liners in accordance with established schedules.
5. Clean windows, glass doors, and other transparent surfaces.
6. Maintain inventory of cleaning supplies and request restocking as needed.

7. Mow lawns, as well as removing weeds, leaves, debris, and litter from outdoor spaces.
8. Operate and maintain ground equipment, such as lawnmowers, trimmers, and leaf blowers.
9. Identify and report safety hazards, equipment malfunctions, and structural issues to appropriate supervisors.
10. Follow safety protocols and use protective equipment when handling cleaning chemicals or operating machinery.
11. Communicate regularly with Maintenance Manager and Maintenance Coordinator regarding maintenance needs, repairs, and supplies.
12. Other duties may be assigned to the Employee as required.

**Required experience and skills:**

- Previous experience in custodial or grounds maintenance work is preferred.
- Knowledge of proper cleaning techniques, equipment usage, and basic horticulture practices.
- Ability to perform physical tasks, including lifting, bending, standing, and operating equipment.
- Attention to detail and a strong sense of responsibility for maintaining a clean and safe environment.
- Effective communication skills for coordinating tasks with team members and managers.
- Basic understanding of safety protocols and the ability to follow guidelines for chemical usage and equipment operation.

**Job type:** Full-time, Permanent, on-site (not remote)

**Benefits:** Basic Benefit Plan including Health and Medical, Vision Care, Dental, Wellness & Preventative Services. RSP and Bonus Program.

**Rate of Pay:** **\$23.00 per hour**

Please submit your resume to [hr@croftersorganic.com](mailto:hr@croftersorganic.com) indicating your experience and interests. Crofter's Food Ltd. welcomes and encourages applications from people with disabilities.

Accommodations are available on request for candidates taking part in all aspects of the selection process.